



## Banking services tariff – 20%

Effective from 31 December 2017

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This document contains the terms and conditions applicable to most of the common services unless covered by specific arrangements. They are subject to change at any time in accordance with prevailing financial conditions.

# Account Services

Account Statements		
Paper Statements (excluding manually typed duplicates) Centrally posted (charge not applicable to micro enterprise customers)	£0.30	
Copy Statements (including manually typed duplicates)	£5.00	
Account and Branch Services		
Branch Drafts	£15.00	
Automated Bulk Clearing (ABC) – Entries – Auto (Barclays and Other Banks)	£0.60	
Automated Bulk Clearing (ABC) – Barclays and Other Bank Rejects	£0.57	
CHAPS – Same Day Payments – Branch Transactions	£25.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
Cancel, amend, recall a Same Day Payment (CHAPS)	£20.00	
Barclays International Payments Service (BIPS) – Branch	Standard £25.00 Priority £40.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
SEPA Credit Transfer – Branch	£15.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
Direct Presentations	£20.00	
International Drafts – Manual	£25.00	
Status Enquiry	£10.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
Audit Letters		Price per request
Less than 10 accounts reported		£25.00 + VAT
10 or more accounts reported		£75.00 + VAT

# Account Services (continued)

Transaction charges		
Payments via Business Debit Card	£0.45	
Direct debits, standing orders and other automated debits (including cash withdrawal via a Business Debit Card or Corporate ATM Cash Card)	£0.43	Additional fees may be applied by other banks when drawing cash over the counter, from an ATM outside the Barclays network or when using ATMs abroad.
Inter Account Transfers – DR and CR	£0.12	
Debits (Automated and Manual)	£0.43	
Credits – Automated	£0.12	
Credits – Manual	£0.60	
Cash Handling		
Cash paid in – over a Post Office branch counter	£0.40 per £100	
Cash paid in – over a Barclays branch counter/ Self Service Device/Drop & Go	£0.40 per £100	
Cash paid in – Cash Advantage	£0.38	
Cash paid in – Notes – Barclays Direct Deposit Service (BDDS)	£0.29	
Cash paid in – Bulk Coin – Barclays Direct Deposit Service (BDDS)	£0.28	
Cash paid in – Carrier checked	£0.40	
Cash paid in – Barclays Collect	£0.40	
Cash paid out – over a Barclays branch counter	£0.46	
Cash exchanged – over a Barclays branch counter	£1.65	
Cash paid out – Notes	£0.34	
Cash paid out – Bulk Coin	£0.40	
Cash paid out – ATM Notes Supplied	£0.50	
Cash paid out – Carrier prepared	£0.46	
Cash paid out – ATM/Self Service Devices	Free	No cash handling fee

## Account Services (continued)

Cheque Handling		
Cheques paid in – over a Barclays branch counter	£0.20	
Cheques paid in – Cheques Advantage	£0.18	
Cheques paid in – Cheque Centre	£0.16	
Stopped cheques (free if stolen)	£12.50	
Cheques – returned to you unpaid	£2.00	
Postal Cheque debit/credit	£0.15	
International Cheque Collection <sup>††</sup>	0.25% Min. £16.00 Max. £40.00	An additional variable handling charge may be levied by the beneficiary Bank. An additional charge will be applied for each unpaid cheque.
International Cheque Negotiation <sup>††</sup>	0.25% Min. £9.00 Max. £60.00	An additional variable handling charge may be levied by the beneficiary Bank. An additional charge will be applied for each unpaid cheque.

### Notes:

<sup>††</sup> Cheque Negotiation: There is an additional interest charge for the funds that the Bank will be advancing the customer. Where the funds are being paid into an account in the same currency as the cheque, this charge will be incorporated within the negotiation rate. Where there is a currency conversion, the interest charge (minimum £2) will be shown separately.

Cheque Collection: The face value of the cheque less any charges deducted by the paying bank and ourselves will be credited to customers normally within 4–6 weeks.

# Electronic Banking Services

Electronic Channel Transactions		
Bacs – Three Day Payments – Electronic Channel Transactions <sup>2,4</sup>	£0.28	
CHAPS –Same Day Payment – Electronic Channel Transactions <sup>2,6</sup>	£15.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
SEPA Credit Transfer –Electronic Channel Transactions (excluding File Gateway and Barclays SEPA Direct) <sup>2,5</sup>	£5.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
Barclays International Payments Service (BIPS) – Electronic Channel Transactions <sup>2,5</sup>	£15.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
International Drafts <sup>2,5</sup>	£10.00	
Same Day Payments (FPS) – Electronic Channel Transactions <sup>2,4</sup>	£5.00	
Next Day Payments (FPS) – Electronic Channel Transactions <sup>2,4</sup>	£0.40	
BMAP Faster Payment Service	£2.50	
Barclays overseas and partner banks – Request for Transfer (RFT)	Free	Free of charge (local charges may apply)
Non-Barclays International payment – request for transfer (RFT) <sup>3</sup>	£3.00	
Non-Barclays SEPA – Request for Transfer(RFT) <sup>3</sup>	£3.00	
UK Three Day Collections <sup>4</sup>	£0.35	£0.35 per debtor
Receiving a SEPA Credit Transfer	Free	Transaction may be subject to a credit and/or debit fee
Receiving Currency or International Payments	£6.00	

## Notes:

<sup>2</sup> A debit entry charge is also applied in line with your agreed account tariff

<sup>3</sup> Charges will be debited to your nominated primary legal entity billing account and included within their pre-notification of charges statement.

<sup>4</sup> Charges will be debited to your nominated primary legal entity billing account or an entity billing account if specified and included within their pre-notification of charges statement.

<sup>5</sup> Charges will be debited from the debit account at the time of the payment or a specified account.

<sup>6</sup> Charges will be debited from the debit account at the time of the payment or a specified account; unless periodic billing has been requested during registration.

# Electronic Banking Services (continued)

Bacs Services		
Bacs IP Transactions	£0.16	
Bacs IP File Processed	£5.00	
Bacs Trace	£15.00	
Bacs Recall	£20.00	
Bacs Over limit	£50.00	
File Gateway (Host 2 Host) Transactions		
CHAPS – File Gateway – Transactions	£10.00	
Barclays International Payments Service (BIPS) – File Gateway – Transactions	£5.00	This charge is taken at the time of the transaction rather than in arrears at the end of your usual charging period.
SEPA Credit Transfer – File Gateway – Transactions Charge (Transaction/Reject/Return)	£0.80	Includes items rejected by Barclays before being sent to clearing. Transaction may also be subject to a credit and/or debit fee.
SEPA Direct Debit – File Gateway – Transactions Charge (Transaction/Reject)	£0.32	Includes items rejected by Barclays before being sent to clearing.
SEPA Direct Debit – File Gateway – Reject/Return/Authorised Refund	£0.80	Incoming rejects, returns and authorised refunds. Returns or refunds may also incur an interchange fee*.
SEPA Direct Debit – File Gateway – Reversal/Request for Cancellation	£0.34	
SEPA File Gateway – File Charge (per file)	£5.00	
Faster Payments (FPS) – File Gateway – Domestic Transactions	£2.50	
Faster Payments (FPS) – File Gateway – Overseas Transactions	£2.50	
Bacs File Gateway – Transactions	£0.16	
Bacs File Gateway – File	£5.00	
Request For Transfer – File Gateway	£3.00	
Implementation fee for SFTP, SWIFTNet FileAct, EBICS, FTPS (one-off)	£2,500 + VAT	
Implementation fee for Connect:Direct (one-off)	£5,000 + VAT	
Maintenance fee (monthly)	£100 + VAT	
Amendment fee (one-off)	£500 + VAT	

## Notes:

For foreign currency accounts this fee will be converted to the debit currency using the relevant foreign exchange rate.

You will be charged an item fee for each individual cash or electronic payment that you make. In addition you will also be charged for the debit made to your account. This equates to two individual charges per transaction. For example:

CHAPS electronic channel transaction fee: £15.00 + debits (automated and manual) fee: £0.54 = total cost: £15.54

Information about your accrued and debited payment transmission charges will be provided quarterly in your bank statement. Please contact your Relationship team if you need this information more frequently.

Should you require any further information about charges that are not covered in this tariff sheet, your Relationship Team will be pleased to help you.

\* Interchange fees are applicable to direct debit transactions as per Article 8 of EU Regulation no. 260/2012. For more details, refer to:

<http://eur-lex.europa.eu/legal-content/EN/ALL/?uri=CELEX:32012R0260>

# Electronic Banking Services (continued)

Faster Payment Service (FPS) – Direct Corporate Access	
Faster Payments (FPS) – DCA – Transactions	£3.00
Faster Payments (FPS) – DCA – File Submission	£7.00

FPS and Bacstel IP / Secure IP – Smartcards		
New cards	£60.00	
Replacement/renewed cards	£40.00	Cards expire after three years and are automatically renewed and issued to the customer approximately six weeks before their expiry date.

Hardware Security Modules (HSMs)	
Hardware Security Module	*^Per Quarter £240

Barclays.Net (Balance & Transaction Reporting Fees)	Number of Accounts	Amount per Account/Month
Barclays accounts (UK and non UK) and those held with our overseas partner banks.	1 Account	Minimum of £20 Per Month <sup>1</sup>
	2-20	£13.00
	21-30	£11.00
	31-50	£9.00
	51-75	£7.00
	76-100	£6.00
	101+	£5.00
Non-Barclays accounts	N/A	£25.00

## Notes:

\*^ Barclays will apply a £240 charge per quarter per Barclays customer using HSM for the provision and maintenance of the PKI certificate(s) that are loaded in the HSM. This is a single fee per customer i.e. customers may have multiple HSM certificates and use this with multiple Service Users or Bureau. VAT is not applicable as this service is VAT exempt.

<sup>1</sup> Charges will be collected from the PLE's Entity Billing Account and will be included within the customer's pre-notification of charges statement.

## Barclays.Net additional fees

### One-off fees associated with Barclays.Net

**Set-up** (fees are specific to new clients and new to Barclays.Net clients only)

- Self-install – Free
- 1 to 1 Webex training (private session – single organisation) – £50 + VAT per 1 hour session
- On-site set-up/installation – £155 + VAT per half day



# Electronic Banking Services (continued)

Digital Channel Security Devices	Price per request	
New and replacement Smart Cards	£20.00	Cards expire after three years and are automatically renewed and issued to the customer approximately six weeks before their expiry date.
New and replacement Smart Card reader	£35.00	
New and replacement Biometric Smart SIM	£20.00	Cards expire after three years and are automatically renewed and issued to the customer approximately six weeks before their expiry date.
New and replacement Biometric reader	£55.00	
Auto Transfer Facility (Barclays to Barclays UK account)	Per account per quarter	
Auto Transfer – Daily	£112.50	
Auto Transfer – Weekly/Monthly	£22.50	
Auto Transfer – Less than once a month	Free	
Mobile Payments		
Mobile Payments – Premier QR code – transaction	£2.00	
Mobile Payments – Pay a Bill/Donate – registration	£250	
Mobile Payments – Mobile Checkout – transaction	£1.00	
Mobile Payments – Mobile Checkout App – transaction	£1.00	
Mobile Payments – Corporate API – implementation	£1,000 + VAT	
Mobile Payments – Send a Payment – registration	£250	
Mobile Payments – Send a Payment – transaction	£1.00	
Mobile Payments – Buy It – registration	£1,000	
Mobile Payments – Buy It – transaction	£2.00	
Mobile Payments – FileGateway – implementation	£1,000 + VAT	

SWIFTNet Corporate Access Service	Price per Transaction	Debit Account	Credit Account	
Domestic inter account transfer	£0.00	Barclays UK – Any currency	Barclays UK – Any currency	Both accounts belong to the same customer group
International inter account transfer	£0.00	Barclays UK – Any currency	Barclays overseas – Any currency	Both accounts belong to the same customer group
Domestic GBP/EUR payment	£5.00	Barclays UK – Any currency	Any UK bank – GBP or EUR only	Credit accounts can also be with Barclays UK
Domestic currency payment	£5.00	Barclays UK – Any currency	Any UK bank – Any currency except GBP or EUR	Credit accounts can also be with Barclays UK
International payment	£5.00	Barclays UK – Any currency	Any overseas bank – Any currency	Credit accounts can also be with Barclays overseas
SEPA credit transfers	£1.00	Barclays UK – Any currency	Any EBA step 2 SEPA member bank – Payment in Euros only	Credit accounts can be a direct or indirect member
Debit other Bank	£3.00	Any bank except Barclays UK – Any currency	Any bank	MT101 only
Repairs	£20.00	Additional charge per transaction where payment is not formatted in accordance with guidelines		

#### Service fees

- Implementation fee for SWIFTNet FIN (one-off): £1,000 + VAT
- Implementation fee for SWIFTNet FileAct (one-off): see File Gateway
- Maintenance and Service fee – £100/month (Includes provision of advices, queries, investigations and Help Desk Facility)

#### Advices – MT900, MT910, MT103

- Included in service fee

#### Statements and reports – MT940, MT942

- Previous day statement (MT940/Camt.053) – £12/account/month
- Intraday reports (MT942/Camt.052) – £20/account/month
- Reports relayed to other banks (MT9xx) – £0.40/relayed message

[The below does not apply to SWIFTNet Clients]

MT940 pages issued – Monthly Subscription + £1.15 per page

MT942 reports issued – Monthly Subscription + £0.75 per page

#### Queries – MT192, MT195, MT196, MT199

- Beneficiary Claims Non-Receipt included in service fee
- Unapplied items (beneficiary bank unable to apply credit) included in the service
- Cancellation (MT192) – included in the service
- Amendments – included in service fee

# Glossary of Terms

<b>Audit letters</b>	These are letters written by us to your accountant, certifying details of your account.
<b>Automated Bulk Clearing (ABC) – Entries – Auto (Barclays &amp; Other Banks)</b>	A centralised service which makes the collection and processing of large volumes of paper credits simple, efficient and reliable by amalgamating all credits received each day into a single statement entry. Reconciliation is achieved by the provision of supplementary list.
<b>Bacstel IP/Secure IP</b>	Bacstel-IP and Secure-IP are known as the delivery channels that enable Bacs Direct Debit and Direct Payments and Faster Payments transactions to be processed.
<b>Barclays Direct Deposit Service (BDDS)</b>	A secure and convenient service whereby cash and/ or cheque deposits are collected from the client's premises by an approved Cash In Transit (CIT) carrier company and processed and credited at a cash/cheque processing centre. This is available in the UK mainland and Northern Ireland.
<b>Barclays SEPA Direct</b>	Barclays SEPA Direct is an internet front end service which enables users to meet their (bulk) Euro payment and collection requirements across the SEPA member countries.
<b>Cash-Advantage</b>	A fast, secure and more convenient way to deposit cash and small volumes of cheques over the branch counter, enabling instant credit and deferred checking in a cash centre.
<b>Cheque-Advantage</b>	A fast, secure and more convenient way to deposit sterling cheques drawn in the UK. Cheque advantage wallets are deposited at branch with onward transportation to centralised clearing via branch courier.
<b>Cheques returned to you unpaid</b>	This is where a cheque is paid into your account which is returned unpaid by the drawer's bank.
<b>Stopped cheques</b>	This is where you instruct us not to pay a cheque that you have issued.
<b>Direct Corporate Access (DCA)</b>	Provides Barclays' Clients with direct access to the Faster Payments Service (FPS) clearing in a very similar way that access to Bacs is provided by Bacstel-IP. DCA enables submission of files of payments (each payment value capped at £250K), however as the central FPS processes payments individually, Vocalink the operators of DCA, split the files into individual instructions for processing through FPS.
<b>Direct Presentations</b>	A service which enables a customer to establish if a cheque they have received will be paid more quickly than paying it through the regular clearing system.
<b>eChannels</b>	Electronic cash management banking systems.
<b>File Gateway</b>	A single electronic gateway for the exchange of files between our clients and Barclays. The service can help our clients to streamline processes from their Treasury Management Systems (TMS) and ERP straight through to local clearing.
<b>SFTP, FTPS, SWIFTNet FileAct, EBICS and ConnectDirect</b>	These are all connectivity protocols supported by File Gateway. An implementation involving ConnectDirect has additional technical challenges resulting in a higher implementation fee.
<b>Hardware Security Modules (HSMs)</b>	A Hardware Security Module (HSM) enables users of Bacstel-IP and Secure-IP to automate the submission of payment and collection files to Bacs/Faster Payments the automatic downloading of reports.
<b>Interbank claims</b>	These are claims from other banks for services that they have provided to you. If we have a claim, it will be charged in full to you at the time it is received.

## Glossary of Terms (continued)

<b>International Cheques Collection<sup>††</sup></b>	This is most suitable for customers who do not require immediate access to the funds but do need to be sure that the cheque has been paid, for example, before releasing goods to a buyer. The customer's account is credited once we receive payment from the paying bank.
<b>International Cheques Negotiation<sup>††</sup></b>	This service involves Barclays advancing funds to them before we have received payment from the paying bank; availability is subject to our agreement. We reserve the right to debit the customer's account should the cheque subsequently be unpaid.
<b>International services</b>	These include the purchase/sale of Travellers Cheques and foreign currency and sending or receiving overseas payments.
<b>Paid referral fee</b>	A £30 charge incurred if you exceed your business overdraft limit. You will have a 'buffer' which allows you to slip over your overdraft limit by £30 without being charged. We will also not charge you the fee the first time you go over your limit each year.
<b>Mobile Payments</b>	Allows businesses to facilitate quick, simple and secure mobile payments, purchases and donations from their customers wherever they are, whenever they want.
<b>Request For Transfer – eChannel (Barclays.Net only)</b>	The Request For Transfer (RFT) service enables multi-banked customers to send payment instructions to their main (or 'overlay') bank, asking for payments to be made from accounts held at other banks. These instructions are forwarded by the overlay bank to the customer's other banks for processing. The customer deals with one bank only, and avoids the need to liaise directly with each bank when wishing to make a payment.
<b>SEPA</b>	SEPA is Single Euro Payments Area for Euro transactions. The SEPA zone consists of the following countries and their territories: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, Netherlands, Norway, Poland, Portugal, Romania, San Marino, Slovakia, Slovenia, Spain, Sweden, Switzerland, and United Kingdom.
<b>SUN/OIN</b>	Service User Number (SUN) for Faster Payments via Direct Corporate Access.
<b>Unpaid fees</b>	For each item that is returned unpaid due to insufficient funds in your account, the unpaid fee is £8.
<b>UBR – Unarranged borrowing rate</b>	The interest for unarranged borrowing is usually charged at 29.5% per annum unless we have agreed a different rate with you. Interest will be calculated on your account on a daily basis and will be debited quarterly.
<b>VAT</b>	Unless stated otherwise, all charges exclude VAT. Please note VAT may not apply to all the charges detailed in this tariff.

# Appendix

## Other Linked Transactional services and Charges

Barclays International Payments Service Charges (BIPS Charge)	
Request For Transfer – Outbound	£3.00
Request For Transfer – Inbound	£15.00

Additional Charges To Consider	
US Dollar Cover Charge**	£3.00
SWIFTBIC/IBAN Repair fee charge**	£7.00
Overseas Delivery Charge (ODC)**	Varies by beneficiary country
Amendment of Payment Details**	£20.00
Cancellation, Amend, Recall an International Payment**	£20.00
Beneficiary Claims Non-Receipt**	£20.00
Inbound International Payment**	£6.00

Barclays SEPA Direct	Price per Transaction	Billed Price
SEPA Credit Transfer – Transaction/Reject	£1.00 + £0.03*	£1.03
SEPA Direct Debit – Transaction/Reject	£0.40 + £0.03*	£0.43
SEPA Direct Debit – Reject/Return/Authorised Refund	£1.00 + £0.03*	£1.03** (Returns or refunds may also incur an interchange fee)
Implementation fee (one-off )		£400 + VAT
Servicing fee (monthly)		£35 + VAT (£45 + VAT for volumes greater than 12,000 per year)

**Note:**

\* Barclays SEPA Direct transaction fee

- SEPA Credit Transfer-Reject – These are items rejected by Barclays before being sent to clearing
- SEPA Direct Debit Reject- These are items rejected by Barclays before being sent to clearing

\*\* Interchange fees are applicable to direct debit transactions as per Article 8 of EU Regulation no. 260/2012.  
For more details, refer to: <http://eur-lex.europa.eu/legal-content/EN/ALL/?uri=CELEX:32012R0260>

SEPA – Additional Charges	
SEPA Credit Transfer Recall/Request for Cancellation (manual)	£20.00
SEPA Direct Debit Reversal/Request for Cancellation (manual)	£20.00
SEPA Direct Debit Unauthorised Refund	£100*
SEPA Direct Debit Creditor Identifier Set-up	£100**
Outbound SEPA CT Returns	£5.00

**Note:**

\*SEPA Direct Debit Unauthorised Refund – Only charged for successful claims within the 13 month Unauthorised collection period

\*\*SEPA Direct Debit Creditor Identifier Set-up – Only applicable to Facilities Management Providers

# Appendix (continued)

## Other Linked Transactional services and Charges

Bacs Services – Additional Charges to consider	Price per Transaction
	One Time Charge
Direct Debit Set up fee (per OIN / SUN)	£250
BACS Direct Credit Service User Set Up Fee	£150
BACS Direct Debit Originator Fee	£250

**Note:**

- There is a £150.00 set up fee for each individual Bacs Service User Number registered for customers making credit payments using Bacstel IP/Secure IP. In order to use your Smartcards and access Bacstel-IP/Secure-IP, you will need a Smartcard reader, which is supplied by your BASS (Bacs Approved Software Service) approved Bacstel-IP/SecureIP software supplier.

**Notes:**

- \*\*For additional information on the charges above and how they are applied, please request a copy of the Barclays International Payments Service Charging Guide from your dedicated Relationship Support Team.
- Information about your accrued and debited payment transmission charges will be provided quarterly in your bank statement. Please contact your Relationship team if you need this information more frequently. This is not applicable for at the time fees which are charged at the time you use the service and are marked accordingly.

You can get this in Braille, large print or audio by calling 0800 400 100\* (via Text Relay or Next Generation Text Relay if appropriate). Barclays also welcomes calls via SignVideo for BSL users. Visit [barclays.co.uk/signvideo](https://barclays.co.uk/signvideo)

\*Calls to 0800 numbers are free from UK land lines and personal mobiles, otherwise call charges may apply. Please check with your service provider. To maintain a quality service we may monitor or record phone calls. Lines are open 7 days a week, 7am to 11pm.

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