

Account closure instructions

Please print out the form and fill in all the details – if you don't complete all sections, it could delay your account being closed.

Account holder 1

Full name

Address

Postcode

Country

Phone number

Mobile

Email

Account holder 2 (Provide address if different)

Full name

Address

Postcode

Country

Phone number

Mobile

Email

Account details and closure date

Accounts to be closed

Sort code

Account number

Sort code

Account number

Sort code

Account number

If you have any other accounts to be closed, please list them on a separate page

When do you want us to close these accounts?
It can take up to 5 working days.

From now

Close from

If you have received a closure letter, the date you choose to close your account on can be no later than seven working days before the date stated in the letter.

Transfer of balances

If you have money in your accounts, where do you want the money transferred to?

Payee name

Bank name and address

Postcode

Country

Sort code

Account number

Use for international accounts

IBAN (15-32 digits)

SWIFT BIC

Currency*

*Unless you tell us otherwise, we'll convert international transfers into the currency of the country the payment is being sent to before we send it. The receipt may also have to pay charges to their bank.

Please Note: bank transfers are the fastest and safest way to receive your money. If you don't have a bank account, we can send you a cheque. Please confirm the payee name in the additional information section if you'd prefer a cheque. Receipt of your money will then be dependent on your local post service.

Additional information

If you'd like your money sent to several bank accounts, please list their details below, including the sort code, account number, and for international payments, the IBAN, SWIFT BIC and currency. Please list the details of the accounts that you want to transfer money from and the amount.

Transaction history

Please complete this section only if you are closing a current account.

When you close your current account, we'll send you five years' worth of paper statements – unless you tell us you don't need them. We have to do this because of banking regulations. If you don't want them, just let us know by answering the question below. If you don't give us a preference and you don't have another account with us that you're keeping open, we'll send all the statements within 10 working days of closing the account. It could be a lot of paper.

Would you like us to post your statements?

Yes No If yes – how many months (1-60) would you like?

Please note, if you're not closing your last account with us and you have access to Online Banking, you'll still have access to your transactional history there, so we won't send it in the post.

Authorisation

Please close the account(s) detailed above. 1) I've destroyed all my unused cheques and bank cards. 2) I confirm that all the above details are correct. 3) I authorise that the accounts may be closed and balances returned as detailed.

Account holder 1

Signature

Account holder 1

Signature

If there are 2 account holders, please ensure you both sign above.

Please return the completed form to: Barclays, Leicester, LE87 2BB, United Kingdom