

# SIPP

## Instructions to your Bank or Building Society to pay by Direct Debit

To pay your SIPP administration fees from your bank account, please fill in this Direct Debit Instruction, using a ballpoint pen. Once this form is complete, please detach and keep the Direct Debit Guarantee, and return the remaining form to:

**Barclays, SIPP Administration Team, AJ Bell Management Limited, 4 Exchange Quay, Salford Quays, M5 3EE.**

### Please complete all sections below

1. Name(s) of bank or building society account holder(s):

  


2. Bank or Building Society Account No.

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts.

3. Branch Sort Code (from the top right hand corner of your cheque)

4. Name and full postal address of your Bank or Building Society

To the Manager

Address

Postcode

5. SIPP Reference number (Barclays Account No if known)

ID  -

Originator's Identification Number 624442

For Barclays information only  
(this is not part of the instruction to your Bank or Building Society)

Your name(s) in full (as held with Barclays)

  


Full name of Barclays account

6. Instruction to your Bank or Building Society  
Please pay Barclays Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Barclays and if so, details will be passed electronically to my Bank or Building Society.

Signature

Date

The intelligent sharedealing service



This Guarantee should be detached and retained by the Payer.

### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change, Barclays will notify you within 14 Working Days in advance of your account being debited or as otherwise agreed.
- If an error is made by Barclays, or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to : Barclays, SIPP Administration Team, AJ Bell Management Limited, 4 Exchange Quay, Salford Quays, M5 3EE.



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